

**Government of West Bengal**  
**Office of the Block Development Officer**  
**Karimpur-II Dev. Block**  
**Mahishbathan, Nadia**

Memo No. 2095

Dated: 14.11.14

**N\_O\_T\_I\_C\_E**

In pursuance of order no. 480(21)/CMDMP, Dated- 17.10.2014 of the District Magistrate, Nadia (Cooked Mid-Day Meal Cell), Nadia, applications are invited for the post of Data Entry Operator (DEO) on contractual basis from the Indian Citizen in the prescribed format under cooked Mid-Day-Meal programme under this Block as detailed below. Selection will be on the basis of merit only.

SL No.	Name of Post	Number of Post	Age limit	Consolidated salary	Required Educational qualification and experience
1	Data Entry Operator	1 (one)	As per extant Govt. rule	Rs. 11000/- After deduction of P-Tax. & IT as applicable.	Graduation in any branch with certificate in computer application

Engagement will be made for a period of one year or less subject to renewal of contractual monthly or yearly basis by the Head of the Department/ Office. Such engagement may be terminated at the completion of the job or at the end of the project whichever i.e earlier.

Incomplete application or application received after last date and time shall be summarily rejected. Application in the given proforma typed/ printed on thick foolscap size (32cm X 21cm) white durable paper to be dropped at the drop box of this office between 11:00 am to 4:00 pm on all working days. Application must reach to the office of the undersigned within the closing date i.e the **05.12.2014**.

**N.B:** Completed application must be submitted with 1) One copy of recent passport size colour photograph duly signed by the candidate and pasted on the application on 2) Photo copies of certificates regarding age, qualification, computer efficiency etc. either self certified or duly attested by competent authority, 3) Two self Addressed **stamped** envelope.

- 1) Only eligible candidate will be called for written test, computer test & viva-voice.
- 2) The qualification as stated above must be achieved by the applicant on or before the date of publication of advertisement.

Block Development Officer  
Karimpur-II Dev. Block

Memo No. 2095/1(18)

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Copy forwarded for information to:

- 1) The District Magistrate, Nadia, (Cooked Mid-Day-Meal Cell), Krishnagar, Nadia.
- 2) The Additional District Magistrate (General), Nadia, Krishnagar, Nadia.
- 3) The Sub Divisional Officer, Tehatta Sub Division, Nadia.
- 4) The Officer In-charge, MDM, Nadia Collectorate, Nadia.
- 5) The District Informatics Officer (NIC), Nadia, Krishnagar, Nadia with a request to upload at District website.
- 6) The Savapati, Karimpur-II Panchayat Samity.
- 7) The Officer In-charge, Karimpur/Murutia/ Thanarpara Police station.
- 8) The Block Informatics Officer, Karimpur-II P.S, Nadia with a request to upload at Block website.
- 9-18) The Prodhan \_\_\_\_\_ (All) Gram Panchayat for vide publicity.

Office Notice board.

Block Development Officer  
Karimpur-II Dev. Block

**APPLICATION FORMAT FOR THE POST OF DTAT ENTRY OPERATOR (MDM)**

(Candidates shall fill in the application form in CAPITAL LETTER. Certificate of educational qualification, age-proof shall accompany with the application format.)

To  
Block Development Officer  
Karimpur-II Dev. Block, Nadia

attached recent  
photograph

Sir,

I would like to apply for the post of Data Entry Operator (MDM) my particulars are given below:-

1. Name :
2. Father/Husband Name :
3. Residential address :
4. Contact No :
5. Date of Birth :
6. Educational Qualification :

Name of Examination	Year of Passing	Board/University	Marks	Division/Class	% of marks

7. Qualification on Computer application

8. List of enclosures : i) ii) iii)

iv) v)

I hereby undertake that the particulars furnished above are true to the best of my knowledge and belief. If any of the particulars supplied is found wrong at any stage of engagement, my candidature will be cancelled forthwith copies of the testimonials are attached, as asked for.

Date:-----

Place:-----

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(Signature of the applicant)